

## **Senior Final Exam Schedule for May, 2019**

### **Monday, May 20**

10:30 a.m. - 11:50 a.m.      English

12:30 p.m. - 1:50 p.m.      World Languages

### **Tuesday, May 21**

8:30 a.m. - 9:50 a.m.      AP Chemistry, AP Computer Science A,  
American Foreign Policy, AP U.S. Government

10 a.m. - 11:20 a.m.      Theology

11:55 a.m. - 1:15 p.m.      Anatomy and Physiology, AP Environmental Science,  
Physics

1:20 p.m. - 2:40 p.m.      Astronomy, Intro to Psychology

### **Wednesday, May 22**

8:30 a.m. - 9:50 a.m.      Math

**All Senior Final Exams will be held in the Auditorium.**

## Senior Final Exam Procedures

1. All senior final exams will be held in the auditorium.
2. Seniors will not be permitted to take their final exams if they are out of dress code. If the dress code cannot be immediately corrected, the student will be sent to the Deans' Office. The student may be sent home and must then take the exam at a later time.
3. Seniors may eat lunch in the student cafeteria at 11:50 a.m. on Monday, May 20 and during Lunch B on Tuesday, May 21.
4. Senior exemptions may take place only when the student has earned an A for each quarter. Even if a student has earned an A for both quarters, the exemption is not mandatory; the exemption may take place at the discretion of the instructor. Also, any student desiring to be considered for exemption on their semester exams must have 90% attendance during that semester.
5. Students who complete a final exam after forty minutes may go to the student cafeteria or library. Students finished with all exams for the day must leave the building.
6. A student's absence must be reported by phone before 8:45 a.m. on the day of that absence. Upon returning to school, the student is to bring a note from a parent or legal guardian stating the date and reason for the absence. This note is to be presented to student services on the day the student returns to school.
7. If a student has a conflict, he or she needs to see Ms. Comiskey to make alternate arrangements. Students may not take the exam on whichever day or time they wish. All senior final exams must be completed by Wednesday, May 22.

## Extended Time Final Exam Policy for Seniors

Students who qualify for extended time, as noted in a Fenwick High School Educational or Academic Achievement Plan, will have the option to take their finals in a separate room. The students will be allowed time and a half (two hours) for the final exams and ***must stay for at least an hour and twenty minutes***. Students will take the final during the same time frame as their classmates with an altered start or end time.

### Prior to Final:

- Students will indicate the need for extended time on their final exams via Google Form to Mr. Kmiecik and Ms. Lilek. This Google Form will be sent, via email, to seniors on Monday, May 6<sup>th</sup>. Completed forms will be due to Mr. Kmiecik and Ms. Lilek on Friday, May 10<sup>th</sup> by 3:15 p.m.
- ***Senior students are required to indicate need for extended time regardless of the possibility of exemption on an exam/exams. If the student is exempt, the teacher will communicate that to Mr. Kmiecik and Ms. Lilek prior to the senior final exam week.***
- After extended time requests have been received, Mr. Kmiecik and Ms. Lilek will inform teachers of the students who have requested extended time in each of their classes. Teachers will receive this communication on, or before, Tuesday, May 14<sup>th</sup> at 3:15 p.m.
- Teachers provide copies of finals (and directions) for extended time students to Ms. Lilek ***by 1 p.m. the day before the final.***

Any student that shows up later than the start time listed above will forfeit that time on the test. If a student is more than 40 minutes late to the extended time test, he or she will take the exam during the next make up exam slot.