

4. The teacher and a dean inform the parent(s) about the incident in a conference call. The dean also informs the parent(s) that the Academic Review Board will meet to consider the expulsion of the student from Fenwick High School for repeated acts of academic dishonesty. The parent(s) and student will be invited to meet with this Board.

#### Academic Review Board

The Academic Review Board is made up of the Principal, the Director of Student Services, both Assistant Principals, both Deans and appointed faculty. The board reviews a student's records when cause for academic dismissal exists.

### **PERSONAL APPEARANCE AND DRESS CODE**

In the spirit of Fenwick's best tradition, we wish to maintain and enhance a norm of personal appearance which reflects self-respect, neatness and a sense of school identity. It has been our experience that, with the support of the parents and faculty, these guidelines help to engender a positive climate for mature behavior which reinforces good academic performance. All clothing must be free of markings, tears and patches. Minor dress code violations will result in a JUG. Any questions about the appropriateness of the dress code should be referred to one of the Deans.

Students sent to the Dean's Office for dress code violations will be withheld from class until the violation is corrected. Examples of this would be the length of the skirt, needing to shave, unacceptable colors or clothing designs, or missing clothing such as shirts or wearing spirit wear on non-spirit wear days, etc.) The student will be considered unexcused from any classes they miss due to the infraction, until the infraction is appropriately corrected. This may mean a parent needing to bring appropriate clothing to school. If the infraction cannot be corrected, the student may be sent home. Please note: The student will receive 0's for missed work due to the unexcused absence from class.

Any student who cannot abide by the dress code due to injury or illness must have written permission from a Dean. To obtain permission, a note indicating the injury or illness must be written by the student's doctor.

#### **GENTLEMEN'S DRESS CODE**

**Hair:** The student's hair must be neat, clean, and well groomed. Hair must be off one's face off the ears and above the collar. This includes no hair laying over the forehead. Severe, bizarre and extreme styles and colors are not acceptable. Absolutely no colors outside of blonde, black, brown, natural red, or auburn. The sides and the back of a boy's hair should be the same length (i.e. no punk, faux- hawk, Mohawk, braids, buns, etc.). Hair, in general, should not stand higher than two (2) inches for boys. Excessive side burns are not acceptable (nothing lower than the ear lobe). No more than one part can be in a young man's hair. It should be a straight part and no longer than 2 inches.

**Shaving:** The student's face is to be clean shaven. Students that are not clean shaven will be issued a detention and made to shave at school. If a student has sensitive skin, electric shavers can be provided. **We expect that this detail will be taken care of at home.**

**Shirt:** A solid color, dress shirt, long or short sleeve (black, white, off-white, French blue, light blue or gray) is required. All buttons must be buttoned and shirts must be tucked in so that the top band or belt of the slacks/trousers is visible.

Unacceptable shirts include polo shirts, T-shirts of any type, patterned shirts, and denim-look shirts. Any logo on a shirt must be smaller than a quarter unless it is a Fenwick monogram or the Fenwick shield.

**Ties:** A tie or bowtie must be worn at all times. Ties must be school appropriate.

**Belt:** Boys are required to wear a belt. No designs or extreme patterns.

**Tattoos/Jewelry, Etc.:** No excessive jewelry may be worn. Boys may not have any visible piercings or tattoos. Boys may not have painted finger/toe nails or wear make-up.

**Slacks/Trousers:** Only straight-leg dress slacks with no designs, excess stitching or ornaments (excessive snaps, buttons or buckles) may be worn. Slacks must be brown, navy, gray, tan or black and be worn at the waist with a belt. Corduroy and khaki material is acceptable as long as they are cut as dress slacks or a regular fit, business casual pant.

Unacceptable slacks include blue jeans (or any pants made of denim material or a jean style), pants with leg-cargo pockets, military pants, plasterers/painters trousers, pants with extremely tapered legs or belted ankles, any trousers of extreme style or color, trousers sold as "dress" slacks but of a "faddish" casual nature or any active/casual wear.

**Undershirts:** Undershirts must be solid colors (white, gray, black, off-white) and free of any wording or design.

**Socks:** Socks during the school day must be worn. Socks must extend above the ankle joint.

## **LADIES' DRESS CODE**

**Hair:** The student's hair must be neat, clean and well groomed. Severe, exotic, bizarre and extreme styles and colors are not acceptable. Natural colors are the only colors that girls should have. Absolutely no colors outside of blonde, black, brown, natural red, or auburn.

**Blouses/Shirts:** A solid colored, long or short sleeve dress shirt with a collar (black, white, off-white, French blue, light blue, or gray) may be worn. The dress shirt must be free of any crests, lace, or embellishments. White, off-white, gray, navy or black solid colored turtleneck may be worn. All shirts must be long enough to be tucked in so that the top band or belt of the skirt/ pants is visible. All shirts should be loose-fitting. Any logo on a shirt must be smaller than a quarter unless it is a Fenwick monogram or the Fenwick shield.

Unacceptable shirts include polo shirts, T-shirts of any type, patterned shirts, and denim-looking shirts.

**Skorts:** All classes have a choice of one of the three patterns available through Lands' End. Skorts have to be free of tears, markings and patches. They must be worn no shorter than 3 inches above the knee and the Fenwick shield must remain intact and in the proper location. Pants cannot be worn under the skirts at any time.

**Slacks/Trousers:** The young ladies of Fenwick have the option to wear pants. Only full length, straight leg dress slacks with no designs, excess stitching or ornaments (excessive snaps, buttons or buckles) may be worn. Slacks must be brown, navy, gray, tan or black and be worn at the waist **with a belt**. In addition, the pants cannot be tight fitting. Corduroy and khaki material is acceptable as long as they are cut as dress slacks or a regular fit, business casual pant. We recommend purchasing pants through Lands' End to ensure proper fit.

Unacceptable slacks include blue jeans (or any pants made of denim material or a jean style), pants with leg-cargo pockets, military pants, plasterers/painters trousers, pants with extremely tapered legs or belted ankles, any trousers of extreme style or color, trousers sold as "dress" slacks but of a "faddish" casual nature or any active/casual wear. No pants that are or resemble leggings or jeggings in style, material, or fit.

**Make-up/Tattoos/Jewelry:** No excessive make-up, extreme nail designs or jewelry may be worn. Girls may wear only one stud or small looped earring in each ear lobe (loops must be smaller than a nickel). There should be no other visible piercings or tattoos of any kind.

**Undergarments:** Undergarments must be worn. In addition, the shorts provided under the skort should not be altered or cut out.

Stockings/ tights: Solid color stockings (nylons or tights) that match the uniform skort (black, gray, or white) may be worn. Patterns are not allowed. If you choose not to wear stockings/ tights, socks must be worn.

**Socks:** Socks during the school day must be worn. Socks must extend above the ankle joint and should not extend above the knee.

## **ALL STUDENTS**

**Suit coats/ blazers:** Must be solid black or navy blue.

**Sweaters:** It is recommended that students wear a sweater, sport coat or blazer during the colder months. Sweaters from Lands' End and Schoolbelles must be uniform black, gray, Navy blue or white in the cardigan, V-neck or crew-neck style. If sweaters are worn that have brand logos (i.e. Polo, Ralph Lauren, etc.), the logos cannot be larger than a quarter coin. All sweaters should be free of secondary colors, patterns or designs. No other logos, besides those smaller than a quarter and the Fenwick shield, are acceptable on sweaters.

Black, white, or gray quarter-zips sweaters purchased from Lands' End and those purchased from the Friar Shop and have a Fenwick logo are allowed. No other quarter-zips are allowed. The white, gray and black crew neck sweatshirts bought in the Friar Shop may also be worn throughout the school day. **\*Athletic team wear cannot be worn during the school day.**

Unacceptable in-school wear includes non-Fenwick sweatshirts (no other sweatshirt may be worn), any hooded item, outside coats or jackets, athletic gear and cover-ups that give the appearance of being strictly casual. No bright colors, patterns, or designs are acceptable with suit coats/blazers or sweaters.

**Shoes:** Students must wear black, brown, navy, tan or gray dress shoes. Shoes should be in a penny loafer style or a dress shoe style. Any shoe that has a sneaker resemblance or sneaker bottom is not acceptable.

Other unacceptable shoes include moccasins, sandals, slippers, shoes without backs, multi-colored (no glitter, sequins, or sparkles) shoes, athletic shoes of any kind (except when injured and given permission by the Dean) and boots.

**Liturgical and Special Assemblies:** The regular dress code is in effect for liturgical days and special assemblies. All students must also wear blazers/suit coats on these occasions. Blazers/suit coats should be of a solid color (black or navy blue). Bright colors, patterns or designs are not acceptable.

**Field Trips:** For all field trips and/or activities during the school day outside of the school, students will be expected to be in dress code unless otherwise approved by the Dean of Students.

**Summer School:** The dress code for young men and young ladies is the absolute same as stated above with the exception of the uniform shirt. For summer school, boys and girls will be allowed to wear uniform polo shirts available in white, gray, navy, or black through Lands' End or any other vendor as long as logo that appears on the shirt is smaller than a quarter coin.

All uniform materials are available through Lands' End and Schoolbellies Uniform Company. For Land's End clothing go to [Landsend.com](http://Landsend.com) and look under school center or visit any local Land's End store or vendor. For Schoolbellies information call 708-598-8008 or 1-800-548-3883.

### **School Dances**

The purpose of a Fenwick school dance is to provide a safe activity for students to enjoy the friendship of other students and to learn acceptable social skills. To accomplish this purpose, parents should direct their sons and daughters in the manner of dress and behavior that is appropriate for teenagers who are attending a high school with Catholic values and standards.

Formals and tuxedos, corsages and boutonnieres are appropriate only for formal occasions such as the senior prom. Allowing students to overdress for occasions such as Homecoming, the Junior Date Dance and the Turnabout Date Dance, or to travel in limousines or chartered buses, encourage social competition between students instead of the development of genuine friendship among all Fenwick students. For school dances, students and their guests should wear tasteful and appropriate clothing. Dresses that expose the midriff must not be worn. In addition, dresses should be no shorter than to the top of the knee. Boys should wear dress pants and a suit coat or sports coat. Because dances are school-sponsored functions, the school policy regarding make-up, tattoos and jewelry must be followed. Any questions about appropriate attire should be referred to one of the Deans.

Adults should never sanction the drinking of alcoholic beverages, including wine and beer, before or after a dance. If a student is found to be under the influence of alcohol or drugs during a dance, he or she will be removed from the dance and parents will be called. The student will be subject to any and all consequences stated in this handbook for alcohol/ drug possession, distribution or consumption.

### **Pregnancy Policy**

As a Catholic community, we affirm, encourage and emphasize the need to make good moral choices, which include abstinence from engaging in pre-marital sex as well as not considering abortion as a possible course of action.

The administration and student services personnel of Fenwick High School will extend every effort to assist and support the pregnant student in her educational development as well as in her personal and social adjustment.